

B. A./C. B. C. S. (GENERAL) (BAG)

Term-End Examination

December, 2024

BEGE-145 : SOFT SKILLS

Time : 3 Hours

Maximum Marks : 100

Note : *Attempt all questions.*

1. Explain the importance of soft skills at the workplace with some examples of effective strategies which can be used to develop those.

20

Or

What is the role of teamwork and collaboration in achieving organisational goals ? Provide examples of some effective way to develop that.

2. What are some common sources of stress and how can an individual manage that ? Discuss some stress management techniques. 20

Or

What are the key traits of effective leaders and managers ? Provide suitable examples to illustrate your points.

3. Write short notes on any **two** of the following :

10×2=20

- (a) Parameters to understand creativity
 - (b) Creativity as a soft skill
 - (c) Collaborative approach
 - (d) Goal setting and planning
4. What is emotional intelligence ? Discuss its different components and ways to develop them. 20

Or

How can individuals manage their time effectively ? Discuss the importance of prioritizing tasks and delegating responsibilities.

[3]

5. What is cultural diversity and why is it important to promote inclusion at the workplace ? 20

Or

Explain the concept of learnability. Discuss effective ways to nurture that.

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