

**DIPLOMA IN NURSING  
ADMINISTRATION (DNA)**

**Term-End Examination**

**June, 2025**

**BNS-014 : RESOURCE MANAGEMENT**

*Time : 3 Hours*

*Maximum Marks : 70*

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**Note :** *Attempt all questions. Support your answers with examples from nursing administration.*

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1. (a) Differentiate between policy and procedure. 4
  - (b) Describe the need for the training and staff development programme in nursing. 6

2. (a) Explain material management. 3
- (b) List the purposes of controlling and maintaining equipment. 5
- (c) Discuss the role of a nurse in material management. 7
3. (a) Discuss the reasons for rise in hospital expenditure. 5
- (b) Describe the strategies for reducing cost of care and improving profitability of hospital. 5
4. (a) Describe the importance of maintaining office records in nursing Superintendent office. 5
- (b) Explain the need for classification of files. 5

5. Write short notes on any *five* of the following : 5×5=25

- (a) Role of a nurse as budget officer
- (b) Nurse-Client Relationship in hospital
- (c) Areas of Hospital Information
- (d) Primary Nursing
- (e) Store stocking and stock verification
- (f) Issue and control of drugs in the ward
- (g) External financial audit

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