

**POST BASIC BACHELOR
OF SCIENCE (NURSING)
[B. SC. (N)PB]**

Term-End Examination

June, 2026

BNS-210 : NURSING ADMINISTRATION

Time : 3 Hours

Maximum Marks : 70

Note : (i) *Attempt all questions.*

(ii) *Attempt all parts of a question at one place.*

(iii) *Words limit for answering 5 marks-
500 words.*

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1. (a) Describe the elements of administration as given by Fayol. 5
 - (b) Explain the skills required by administrators and managers at various management levels. 5
 2. (a) List the factors influencing the quality patient care. 5
 - (b) Explain Nursing Audit. 5
 - (c) Discuss Electronic Medical record. 5

3. (a) Explain the Line and Staff relationship. 5
- (b) Describe Formal and Informal organization. 5
4. (a) Discuss the qualities of a good supervisor. 5
- (b) Discuss the tools and techniques of supervision. 5
- (c) Describe the factors influencing different stages of Communication. 5
5. Write short notes on any *four* of the following : 4×5=20
- (a) SWOT analysis
- (b) Steps of problem solving
- (c) Characteristics of good nursing service department
- (d) ABC analysis
- (e) Barriers related to communication
- (f) Factors affecting Group Dynamics

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