

IGNOU Assignment Evaluation Sheet (Sample Format)

Enrolment Number	
Student Name	
Programme	
Course	
Study Centre Code	
Assignment Number	

Evaluation Criteria	Description / Focus	Marks (out of)	Evaluator Comments
Content Assessment	Relevance, accuracy, depth of understanding, coverage of topic, use of examples and illustrations.	40	
Presentation Assessment	Organization, structure, clarity of writing, coherence, grammar, formatting and overall presentation.	20	
Marks	Total marks awarded (out of 60).	60	
Evaluator Comments	Overall feedback on strengths, areas for improvement, and suggestions (if any).		

Evaluator Name	
Signature	
Date	

This is a sample reference format. Students should follow current programme or study centre instructions.